

# **HERKIMER ELEMENTARY SCHOOL PTA**

**Tuesday, September 15, 2009**

**Meeting called to order at 7:05pm**

- I.** Roll Call / Pledge of Allegiance Mike Jory (President), Pat Kelly (Vice President, Michele Gilbert, Kristin Stallman
  
- II.** Secretary's Report (Kristin Stallman) motion to accept by Rachael Johnson, seconded by Michele Gilbert, approved.
  
- III.** Treasurer's Report (Michelle Gilbert) motion to accept by Angela Coonradt, seconded by Racahel Johnson, approved.
  
- IV.** Principal's Report (Kathy Carney / Mary Tomaso)  
New Secretary: Tammi Kuckerack. H1N1 precautions washing hands is being stressed, not sure when vaccine will come out. Who are high risk students? We are staying on top of it from a school stand point. If your child does have a fever they need to be picked up immediately if they are coughing they may wear a mask so they are not spreading illness. They must be 24 hours fever free before they can come back and also must have seen a doctor. Foam germicide is in every classroom for student use. Capital Project: check out the playground, it is beautiful. They are working on the main entrance. We are hoping to have it framed by Open House (September 30<sup>th</sup>). The colored bricks are to tie into the new entrance. Security system is being worked on and updated. Library carpet has been replaced as well as main office and other places that still had original carpet. Things are shaping up nicely.
- V.** Old Business:
  - 1 – Review last year. Any questions? Suggestions? Criticisms?  
none
  
- VI.** New Business:
  - 1 – Discuss Committee Chairpersons:  
We will go over them as the events arise.
  
- VII.** Committees:
  - 1 – Fundraising: Cherry Dale, 52% in sales, orders will be delivered at Parent Conferences. Done for PTA sponsored events and

enhanced school safety, possibly list the events that will take place. (Science Fair, Reading Night, Field Days, Great Pumpkin, Santa's visit, 6<sup>th</sup> grade graduation). When it gets delivered we will need volunteers to distribute to homerooms. Delivery for 1<sup>st</sup> Monday of November?

Popcorn Sale?

2 – Open House: Ice cream social, ladies in cafeteria take care of things. PTA table to be set up with samples, membership and chairs. We will need a few volunteers to take turns sitting. The event will occur on September 30<sup>th</sup> (6:30/ice cream social -8)

3 – Spirit Wear: lots of suggestions, we are looking for someone to take over. We a couple of vendors we have dealt with in the past :long sleeve, short sleeve tees, sweatshirts, knit caps, drawstring bags. Maria Gallagher volunteered to head this. Look at going to green, change color to have more interest in getting them. We will do sale, once now and then again in the spring.

4 – Book Fair: Parent Conference dates. Drop off the Monday/Tuesday before conferences and then pick up the following week. Have a 2-3 hour schedule during the school day for classes to visit. Draw up a schedule for next meeting so people can decide what they can work.

5-Reading Night: Michele Gilbert will do it again, coordinating with PARP.

6 – Community Swim: will be done after January

7 – Teacher Appreciation: Rachael Johnson will do it but can we increase the budget for food. Rachael will need a head count when it is closer.

8 – Carnival: hopefully Deb Schoff will help out this year. Three parts: games, stage acts and kitchen. Things are very organized simple. We will discuss as it gets closer.

9 – Field Days: done in June, prize is given to each student as well as popsicles.

10 – Sixth Grade Graduation: 5<sup>th</sup> grade parents usually help to organize it. Amanda Mergenthaler will definitely help and mentioned that Marissa Perkins had said she would as well.

11- Membership: Rachael Johnson will do this. Membership will be \$5. Mike is looking into a different insurance plan to see if we can go with a different option instead of PTA.

12-Campbells Soup Labels: Sandy Shepardson will do this.

13-Boxtops: Sandy Shepardson will continue with her wonderful job!

14- Hannaford Helps- Angela Coonradt will help us with this.

15- Great Pumpkin: Mr. Pumpkin will bring donuts and juice to students. Angela Coonradt will look at getting us a donation. The event will be on the 30<sup>th</sup>?

16-Thanksgiving baskets: will talk about it when it gets closer. Student council helped to put them together. Michele Gilbert will set up the bake sale at Parent Conference on November 10<sup>th</sup>.

17-Santa Visit: We are set

18-Movie Night: Maria Lindsay? Look up licensing agreement.  
Pizza?

19-Science Fair: organized by teachers, everybody who participates gets something

20-DuffleBag theater: Rachael Johnson will look into it.  
-Raptor/visitor security. Reads information from license, looks up criminal record and prints up visitor tag. Can interface with current security system. Admin can look up info. of who is in building from home. Think about it?

Mrs. Knowlton's mom passed away we got a note for that.

September 23<sup>rd</sup> & 24<sup>th</sup> is school picture day, Aimee Mergenthaler-Crane (Wednesday/Thursday 8-2) and Marissa Crandall (Thursday 8-2), Angela Coonradt (Thursday 8-2), Yvone (8-12 Thursday)

Web page through PTA will be looked into by Brian Crandall

Public relations/newspaper will be taken care of by Pat Kelly.

We looked into Brooks chicken BBQ they are not able to do it on our two conference dates so we need to look into other dates and check with them. Pat will look into other options for chicken BBQ for parent-conference dates.

Next meeting will be Monday, October 5<sup>th</sup>.

Meeting adjourned 8:24pm, motion to adjourn by Amanda Crane and seconded by Sandy Shepardson.